

Artists Society of Canberra Inc

Epidemic/Pandemic Policy

Policy number	010	Version	001
Drafted by	Vickie Hingston-Jones	Approved by MC on	12/08/2020
Responsible person	President	Scheduled review date	08/2021

TERMS OF REFERENCE

From time to time infectious diseases develop into epidemics or pandemics and create increased risks for the community. These occasions require specific policies targeted at the particular disease in question and general efforts at preparedness.

The purpose of this policy is to outline the strategies and actions that ASOC intends to take to prevent the transmission of infectious diseases that are epidemics or pandemics and control the transmission of infectious diseases when a case/s is identified.

For the purpose of this policy, infectious diseases mean diseases caused by pathogenic microorganisms, such as bacteria, viruses, parasites or fungi; the diseases can be spread, directly or indirectly, from one person to another. This policy is focused on infectious diseases that are declared to be an epidemic or pandemic.

SCOPE

This policy applies to members, tutors, models, suppliers and visitors to ASOC premises and events.

POLICY

- 1.1 ASOC wishes as far as possible to protect its members tutors, models suppliers and visitors from infection or contagion by epidemics and/or pandemics.
- 1.2 ASOC will facilitate, through its policies and procedures, strategies designed to reduce risks to its members tutors, models, suppliers and visitors.
- 1.3 ASOC will comply with all directions from authorised public health officers and recognised medical authorities in relation to the epidemic or pandemic.

1.4 ASOC will, as far as possible, plan for and make advance preparations for the possibility that its operations and events will be affected by an epidemic or pandemic.

1.5 In the event of an epidemic or pandemic, ASOC will, in regard to meetings, workgroups, workshops, exhibitions and any other activities, as far as possible:

1.5.1 Assist its members, tutors, models, suppliers and visitors, to minimise their exposure to the illness concerned.

1.5.2 Encourage those who have reason to believe that they are at risk of contracting the epidemic or pandemic to obtain a diagnosis.

1.5.3 Support members, tutors, models, suppliers and visitors to take reasonable precautions to prevent infection or contagion.

1.6 In the event of an infectious disease being declared an epidemic or pandemic, ASOC will act in accordance with the instructions of the relevant public health authority so that as far as possible people covered by this Policy take necessary precautions including but not limited to the following:

1.6.1 Regularly and thoroughly wash your hands with soap and water or clean with an alcohol-based hand rub.

1.6.2 Maintain at least 1 metre (3 feet) distance between yourself and anyone who is coughing or sneezing.

1.6.3 Avoid touching your eyes, nose and mouth, or shaking hands with others.

1.6.4 Make sure you follow good hygiene and encourage others to do the same. This means covering your mouth and nose with your bent elbow or tissue when you cough or sneeze and disposing of used tissues immediately.

1.6.5 Consider staying home if you feel unwell.

1.6.6 Keep up to date on the latest hotspots (cities or local areas where the pandemic or epidemic is spreading widely). If possible, avoid traveling to places - especially if you are more at risk.

1.6.7 Seek medical advice promptly and follow the directions of your local health authority.

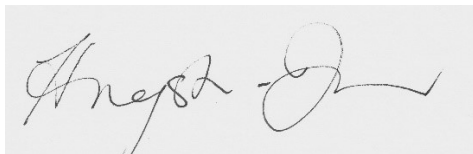
2. **NOTES**

ASOC will be guided by the information and directions provided by local health authorities and the World Health Organisation, and its occupational health and safety obligations.

3. **RELATED DOCUMENTS**

Australian Health Management Plan for Pandemic Influenza (AHMPPI)

AUTHORISATION

A rectangular box containing a handwritten signature in black ink. The signature is cursive and appears to read 'Vickie Hingston-Jones'.

Vickie Hingston-Jones

President

12/08/2020

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