



## ASOC-STUDIO-COVID-RULES.-Nov-21

Social Distancing rules currently allow for 12 people maximum in the studio at any one time. This means 8 people in the main part of the studio, 2 people under the window and 2 people in the side area near the easel storage unit.

12 appropriately spaced work stations will be set up in the studio, consisting of a table, chair, disposable cloths and cleaning spray. Easels and side tables may be used but **MUST** be sanitised before returning to storage. All other equipment has been packed away as best as possible and **MUST NOT** be used.

Tape marks will be placed on the studio floor to mark social distancing for work stations.

All work stations must face the same way or in a U shape to reduce transmission risks.

Signs will be placed around the studio reminding members of COVID responsibilities.

It is mandatory that people entering the studio sign in using the QR Code and the manual register. The QR Code is a Govt Requirement and the book is for insurance purposes. Members and Non Members must sign a one off document agreeing to ASOC/COVID TERMS AND CONDITION Sbefore commencing a workgroup and workshops.

No one is allowed to transfer through the studio i.e enroute to M16.

ASOC will provide cleaning and disinfectant products for members to use. At the end of each session all workstations and equipment i.e. printing press, are to be wiped down, including the kitchen, kettle, door handles, and CD player. The garbage bin should be emptied and wiped also.

ASOC kitchen open for individual use only. No gathering. No communal food. Members are to bring their own crockery, including mugs, food and drink, including tea, coffee and milk.

A Convenor or Deputy must be present each session to ensure protocols are adhered to. Members who are unwell should notify their Convenor and **NOT** attend their workgroup.